

REC'D JAN 07 2009

ALTERNATIVE PLAN SUBMITTAL SHEET

School Administrative Unit Submitting Alternative Plan:

- M.S.A.D. #1

Contact Information:

Name: Gehrig T. Johnson, Superintendent of Schools

Address: M.S.A.D. #1
79 Blake Street, Suite 1
Presque Isle, ME 04769

Telephone: 207-764-4101

Email: gehrig.johnson@sad1.org

Date Plan Submitted by SAU:

1/7/09

The intent to submit an alternative plan has been approved by the Commissioner in the approval of the Notice of Intent?



YES



NO

(If no, please explain.)

Alternative Plan Cover Sheet
(Please attach Alternative Plan as Exhibit A)

Plan Requirements				
Item	Complete	In Progress	Not Yet Started	Need Assistance ¹
Plan addresses how the SAU will reorganize administrative functions, duties and noninstructional personnel so that projected expenditures of RSU in fiscal 2008-2009 for the following areas will not have an adverse impact on the instructional program.				
system administration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
transportation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
special education	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
facilities and maintenance	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Plan addresses how cost savings will be achieved in fiscal 2008-2009 for the above four areas.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Parameters for Plan Development				
Enrollment meets requirements (2,500 except where circumstances justify an exception)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
When viewed in conjunction with surrounding proposed units, may not result in one or more municipalities being denied the option to join an RSU	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Includes at least one publicly supported high school	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consistent with policies set forth in section 1451	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No displacement of teachers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No displacement of students	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
No closures of schools existing or operating during school year immediately preceding reorganization, except as permitted under section 1512	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Collaborative Agreements				
		Yes	No	
Does your plan currently include information/documentation on collaborative agreements? (not required, but encouraged)		<input checked="" type="checkbox"/>	<input type="checkbox"/>	

¹ Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on the next page.

Exceptions to 2,500 minimum

Actual number of students for which the SAU is fiscally responsible: 2,085

Exception	Exception Claimed in Plan	Documentation Provided? (Please attach as Exhibit B)	
		Yes	No
Geography	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Demographics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Population Density	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other Unique Circumstances	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Assistance Needs –

Assistance Needs –
Please use this section to describe your needs for assistance and from whom you need assistance.

[illegible]

ALTERNATIVE PLAN

SAU Submitting: Maine School Administrative District #1

Contact Information: Dr. Gehrig T. Johnson

Date Submitted by SAU: 1/7/09

POLICY OBJECTIVES

It is declared the policy of the State to provide sufficient resources to support the reorganization of school administrative units into regional, state-approved units of school administration to provide:

1. Opportunity. Equitable educational opportunity for all students to demonstrate achievement of the content standards of the State's system of learning results established in section 6209;

2. Programs. Rigorous academic programs that meet the requirements of the system of learning results established in section 6209 and that prepare students for college, careers and citizenship;

3. Delivery. Uniformity in the delivery of academic programs that meet the requirements of the system of learning results established in section 6209;

4. Tax rates. A greater uniformity of tax rates for the support of schools;

5. Sustainability. The efficient use of limited resources in order to achieve long-term sustainability and predictability in the support of public schools;

6. Public funds. Effective use of the public funds expended for the support of public schools by means of:

A. The creation of cost-efficient organizational structures; and

B. Administrative structures and efficiencies that permit the organized and regular delivery of uniform state-sponsored professional development programs to promote coherence and consistency in the understanding and application of the State's standards-based system for continuous improvement in student achievement;

7. School choice. The preservation of opportunities for choice of schools; and

8. Services. The maximization of opportunities to deliver services that can more effectively be provided in larger districts than from within smaller units or individual schools.

Regional school units shall provide kindergarten to grade 12 public education, in accordance with Title 20-A, and shall develop and implement policies that address efficiencies in administration, educational programming and the sharing of community resources for the continuous improvement of student achievement and the preparation of students for college, careers and citizenship.

PARAMETERS FOR PLAN DEVELOPMENT

In order for the plan to be approved by the Commissioner, the governing bodies of school administrative units shall work within the following parameters.

1. The proposed regional school unit must serve not fewer than 2,500 students, except where circumstances relating to the following factors justify an exception:

(a) Geography, including physical proximity and the size of the current school administrative unit;

(b) Demographics, including student enrollment trends and the composition and nature of communities in the regional school unit;

(c) Economics, including existing collaborations to be preserved or enhanced and opportunities to deliver commodities and services to be maximized;

(d) Transportation;

(e) Population density; or

(f) Other unique circumstances including the need to preserve existing or developing relationships, meet the needs of students, maximize educational opportunities for students and ensure equitable access to rigorous programs for all students.

When circumstances justify an exception to the size requirement of 2,500 students, the unit must serve as close to 2,500 students as possible and in no case, except for coastal islands and schools operated by tribal school committees, may it serve fewer than 1,200 students.

2. The plan must provide comprehensive programming for all students from

kindergarten to grade 12 and must include at least one publicly supported secondary school.

3. The plan must be consistent with the **POLICY OBJECTIVES** set forth above.

4. The plan may not displace teachers or students or close any schools existing and operating during the school year immediately preceding reorganization, except as permitted as follows:

20-A MRSA

§ 1511. Supermajority vote to close school in the regional school unit

A school operated within the regional school unit may not be closed unless closure of the school is approved at a regular or special meeting of the regional school unit board by an affirmative vote of 2/3 of the elected membership or voting power of the regional school unit board.

§ 1512. Closing school

1. **Vote; cost of election.** A school in a member municipality of a regional school unit may not be closed unless the voters in the member municipality vote on the article in accordance with the referendum procedure set forth in this chapter.

"Article: Do you favor authorizing the board of directors of (name of regional school unit) to close
..... (name of school)?"

Yes No

The additional cost of keeping the school open has been estimated by the regional school unit board to be \$"

The election must be conducted within that member municipality only, pursuant to department rule, and the costs of the election are borne by the regional school unit.

2. **Expense of keeping the school open.** If the voters vote by a majority vote to keep the school open, the member municipality is liable for some additional expense for actual local operating costs and transportation operating costs as defined in section 15672. The determination of costs is subject to the approval of the commissioner. The cost to be borne by the municipality voting to keep a school open is the amount that would be saved if the school were closed. Any additional costs that must be borne by the member municipality must be part of the article presented to the voters at the meeting to determine whether the school should remain open.

3. **Costs and procedures during subsequent years.** During any year subsequent to the year during which a school remains open contrary to the regional school unit board's vote to close that school as a result of a municipal referendum, the school will be open without any additional cost to the municipality except as described in paragraphs A and B.

A. If the regional school unit board again votes to close the school and the voters of the member municipality again vote to keep the school open, as described in this subsection, then the school will remain open and the member municipality will be obligated to pay the additional costs as described in subsection 2.

B. If the regional school unit board again votes to close the school and the voters of the member municipality fail to vote to keep the school open, then the school is closed. In this event, the school may be reopened only if the regional school unit board votes to reopen the school.

4. **Definition of school closing.** For purposes of this section, a school closing is any action by the regional school unit board that has the effect of providing no instruction for any students at that school.

5. **Method of payment by liable municipality.** If a municipality is liable for additional expenses as determined in subsection 3, paragraph A, then the amount of this additional expense must be subtracted from the regional school unit budget before each member municipality's assessment is computed. This additional expense must be paid by the member municipality that is liable in equal monthly amounts, unless the regional school unit and that member municipality mutually agree to another method of payment.

6. **Multiple municipalities.** If a school proposed for closure is an elementary school that serves students from more than one municipality, the article set forth in subsection 1 must be submitted to the voters in each of the

municipalities that sent all elementary students from that municipality to the school. If the article is approved by a majority of the voters in each of the municipalities, the school is not closed and the municipalities share in the costs under this section in the same proportion as they share the current operating costs of the school.

REQUIRED ELEMENTS OF THE PLAN

1. The intent to submit an alternative plan has been approved by the Commissioner in the approval of the Notice of Intent.

An alternative plan may be submitted only by a unit that is:

- (1) An offshore island;
- (2) A school operated by a tribal school committee pursuant to the Maine Revised Statutes, Title 30, section 6214;
- (3) A school administrative unit that serves more than 2,500 students, or 1,200 students where circumstances justify an exception to the requirement of 2,500 students under XXXX-36, subsection 6, paragraph A, where expansion of the unit would be inconsistent with the policies set forth in Title 20-A, section 1451; or
- (4) A school administrative unit that is designated as an efficient, high-performing district. For purposes of this subparagraph, a school administrative unit is designated an "efficient, high-performing district" if:
 - (a) It contains at least 3 schools identified as "higher performing" in the May 2007 Maine Education Policy Research Institute report "The Identification of Higher and Lower Performing Maine Schools"; and
 - (b) Its reported 2005-2006 per-pupil expenditures for system administration represent less than 4% of its total per-pupil expenditures.

2. The alternative plan must address how the SAU will reorganize administrative functions, duties and non-instructional personnel so that the projected expenditures of the SAU in FY 2008-2009 for system administration, transportation, special education and facilities and maintenance will not have an adverse impact on the instructional program. Please see Attachment A.

COLLABORATIVE AGREEMENTS

Collaborative agreements are agreements to share the responsibility for and cost of the delivery of certain administrative, instructional and non-instructional functions. "Collaborative agreements" includes, but is not limited to:

- A. Shared purchasing or contract agreements;
- B. Agreements for shared staff or staff training;
- C. Agreements to share technology or technology support;
- D. Agreements to provide special education programs and support services;
- E. Agreements to share accounting, payroll and financial management services;
- F. Agreements to coordinate transportation routing and vehicle

maintenance;

G. Agreements to share food service planning and purchasing; and

H. Agreements to coordinate energy and facilities management.

A school administrative unit may enter into collaborative agreements with other school administrative units and, whenever possible, with local and county governments and State Government, to achieve efficiencies and reduce costs in the delivery of administrative, instructional and non-instructional functions.

A collaborative agreement between 2 or more previous education units may remain in effect after July 1, 2008. Notwithstanding any other provision of law to the contrary, collaborative agreements in existence on the effective date of this section may be extended or modified by the parties to the collaborative agreement.

Please see collaborative agreements attached.

DOE USE ONLY: Date Received: _____
DOE USE ONLY: Date Reviewed/Approved _____
DOE USE ONLY: Date of Commissioner Response re: Approval _____
DOE USE ONLY: Date Returned to SAU for Revisions _____
DOE USE ONLY: Due Date for Revisions from SAU _____
DOE USE ONLY: Date Revisions Reviewed/Approved _____
DOE USE ONLY: Date of Commissioner Response re: Revised Plan _____

Attachment A

Describe how MSAD #1 has reorganized in 2008-09 so that projected expenditures for system administration, transportation, special education, and facilities and maintenance will not have an adverse impact on the instructional program.

1. System Administration

We reduced the position of a full-time Business Manager to ½ time, and we moved the funding of the remaining costs for the Business Manager out of the regular budget. After we examined closely all of the line items for the Board of Directors and the Superintendent's Office, we were able to reduce budgeted amounts for professional services, supplies, travel, and miscellaneous items. As a result of these decreases total budgeted System Administration costs for 2008-09 are \$155,295 below the comparable total for 2007-08. When we net out the value of the management service fees we expect to receive from neighboring school units this year, our total net budget for System Administration is \$478,917 minus \$79,500 or \$399,417 versus an EPS allocation of \$423,504. In other words we will be under EPS by about \$24,000 in this cost center.

2. Transportation

Unfortunately we were unable to reduce budgeted transportation costs for 2008-09 due to projected large increases in the price of transportation fuel. In 2007-08 we budgeted fuel at an average price of \$2.50 per gallon. For the current year, considering oil prices in the spring of 2008, we found it prudent to use a budget price of \$4.50 per gallon. Since we purchase about 75,000 gallons per year, this one item accounted for a budget increase of \$150,000 in the Transportation cost center, out of a total increase of \$194,376 year over year. Our total EPS allocation for Transportation (excluding bus purchases) is \$1,616,408. Our total budget, net of projected bus payments, is \$1,783,590, but when we net out the projected value of \$231,015 in transportation services provided to neighboring school units, our net Transportation budget is \$1,552,575 or about \$64,000 under EPS. Looking forward we can project some savings in Transportation upon the retirement in June, 2009, of our Operations Supervisor who manages both Transportation and Plant O&M functions. By restructuring the position we anticipate annual savings of at least \$30,000. We have used routing/scheduling software as an efficiency tool since 1986 so we are unlikely to recognize additional savings by purchasing a different system. We began providing transportation repair services this year to another local school unit (MSAD #42) to help reduce their costs while more fully utilizing our employees and our state-of-the-art bus repair facility.

3. Special Education

Our budget for the Special Education cost center (excluding G&T) for the current year is \$2,240,604 versus an EPS allocation of \$1,928,756. In 2007-08 we removed from our

regular budget any projection of MaineCare (Medicaid) reimbursement given the uncertainties surrounding the level and availability of funding. In prior years we might have expected to receive \$200,000 to \$300,000 in MaineCare funds as a much needed offset to our local Special Education costs. Going forward there may be some optimism for a restoration of this funding to help bring us more in line with EPS. In the 2008-09 budget we eliminated two Educational Technician positions and hired a full-time School Psychologist to reduce the need for contracted services. These actions kept the overall increase in the Special Education budget to \$81,602.

4. Facilities and Maintenance

Our budget for Facilities and Maintenance for 2008-09 is \$3,593,640, a reduction of \$143,755 from 2007-08. The reduction would have been much larger except for the required budget increases totaling almost \$400,000 in heating fuel and electricity. In 2007-08 we completed a rehab involving window/wall/lighting replacement at one of our elementary school buildings. We project average annual savings of some 16,000 gallons of heating fuel as a result. We also are updating our survey of energy-saving projects for all of our buildings with an eye toward immediate and substantial reductions in fuel consumption. Unfortunately these projects generally involve large capital investments not readily accessible at this time.

5. Total Impact on Non-Instructional and Instructional Costs

Total budgets for the four non-instructional cost centers explained above were DOWN by about \$23,000 from 2007-08 to 2008-09. The total regular MSAD #1 budget was UP by \$377,105 or about 1.7%. We did eliminate one teaching position at Presque Isle High School through attrition and through rebalancing teaching loads while maintaining very favorable class sizes. It is clear that we have been successful in the current year in protecting the vital instructional areas as we looked to reduce in other areas. We will continue to search for ways to maintain this trend in the future. We firmly believe that we have also aided several neighboring school units in their quests to reduce non-instructional costs, but we will leave it to those units to project their savings.

SAD #11 has reorganized so that expenditures for system administration, transportation, special education, and facilities management will not adversely impact instructional programming.

Attachment B

Exception to 2,500 Minimum

We are the largest school unit north of Bangor and the only unit north of Bangor with more than 2,000 students. At the request of Commissioner Gendron, we attempted without success to merge with two neighboring units. Governance (local control) issues loom large for any of our potential merger partners, all of whom are much smaller than we are.

SERVICE PROVIDER AGREEMENT

7/1/08 - 6/30/09

WHEREAS, Limestone School Department (the "Receiving School Unit") is in need of non-instructional services in order to provide educational services to the students of the Receiving School Unit;

WHEREAS, the Receiving School Unit desires to contract with Maine School Administrative District No. 1 ("M.S.A.D. No. 1") for non-instructional services;

WHEREAS, M.S.A.D. No. 1 is able to provide non-instructional services to local school units;

WHEREAS, M.S.A.D. No. 1 and the Receiving School Unit agree to actively explore mutually beneficial ways to reduce non-instructional costs and make the most efficient use of existing resources;

NOW THEREFORE, the parties therefore agree as follows:

M.S.A.D. No. 1 agrees to provide non-instructional services to the Receiving School Unit.

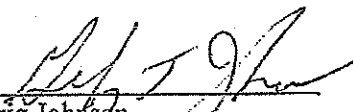
The Receiving School Unit agrees to pay M.S.A.D. No. 1 an annual provider fee of \$30,000.00 for the non-instructional services provided. This fee will be in addition to the actual cost of the specific services that M.S.A.D. No. 1 provides to the Receiving School Unit and will be paid in 12 equal monthly payments of \$2,500.00.

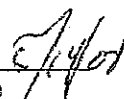
The parties agree that non-instructional services may include but shall not be limited to the following services: school unit administration, special education services including services provided by the special education director, business office services including services customarily provided by a business manager; busing services, maintenance services, and other services determined by the Superintendent of Schools and as agreed upon by the Receiving School Unit.

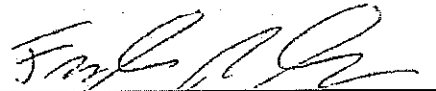
Any specific services that M.S.A.D. No. 1 provides to any Receiving School Unit will be governed by a separate contract that is acceptable to the Board of Directors of the Receiving School Unit and approved by the Superintendent of Schools.

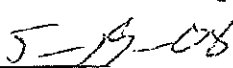
Either party may terminate this agreement on sixty (60) days written notice to the other party.

Both parties will carry general liability and professional liability insurance coverage.


Gehrig Johnson
Superintendent of Schools
MSAD #1


Date


Frank McElwain
Superintendent of Schools
Limestone School department


Date

**SCHEDULE AND AGREEMENT FOR NON-INSTRUCTIONAL SERVICES
TO BE PROVIDED TO LIMESTONE SCHOOL DEPARTMENT**

7/1/08 – 6/30/09

1. TRANSPORTATION

- a) MSAD #1 shall provide drivers employed by MSAD #1 to operate school buses transporting Limestone students to and from school for all grades from Pre-K to Grade 12, for vocational students, and for all extra-curricular activities.
- b) All drivers furnished by MSAD #1 shall meet all licensing and qualification standards established by federal and state law and by MSAD #1 for drivers transporting MSAD #1 students.
- c) Buses shall be furnished and housed by Limestone and shall be used only to transport Limestone students.
- d) Buses shall be maintained in accordance with all applicable federal, state and local safety/operational standards by MSAD #1 at its maintenance facility. Communication with drivers on the road will be done for employee purposes by MSAD #1 and for student purposes by Limestone.
- e) All items necessary to keep buses operational by state inspection standards (grease, oil, filters, light replacement, windshield wipers, batteries, tires, exhaust systems, seat cover replacements, etc.) will be included under this agreement
- f) Any one-time major repairs (motor/transmission repair or replacement) that exceed \$750 are not included under this agreement, and all costs associated with such repair/replacement will be borne by Limestone.

2. CUSTODIAL SERVICES

- a) MSAD #1 will provide all custodial services at the Limestone Community School and Superintendent's Office with the exception of the pool area.
- b) Limestone will be responsible for the purchase of all cleaning products and equipment used by the custodians.
- c) Limestone shall continue to be responsible for all building maintenance, mowing and maintenance of its grounds and athletic fields, and maintenance of its indoor pool.

3. FEE FOR SERVICES PROVIDED

- a) Limestone shall pay MSAD #1 \$280,400 for the services explained in 1. and 2. above. Billing will be done on a monthly basis.

4. EMPLOYMENT

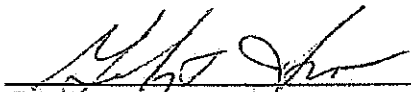
- a) All services furnished under this agreement shall be performed by employees of MSAD #1
- b) MSAD #1 shall be the employer of MSAD #1 employees for all purposes including, but not limited to, compensation, benefits, supervision, workers compensation, unemployment compensation, and all federal and state laws governing employment.
- c) MSAD #1 shall be responsible for hiring, training, supervision, and termination (if and when necessary) of all employees providing services to Limestone in compliance with all applicable laws and in accordance with the same standards and procedures MSAD #1 applies with respect to all of its drivers and custodians.

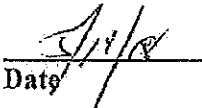
5. INSURANCE

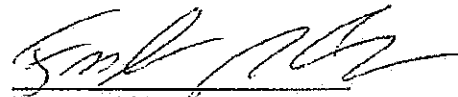
- a) MSAD #1 shall maintain insurance for the acts and omissions of its employees who provide services to Limestone under this agreement to the same extent it maintains insurance for the acts and omissions of its other employees.
- b) Limestone shall also maintain insurance for the acts and omissions of MSAD #1 employees in the course of providing services to Limestone. Limestone shall maintain vehicle property and liability insurance for all its buses.

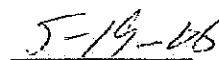
6. TERMINATION

Either party may terminate this agreement with a 60-day written notice.


Gehrig Johnson
Superintendent of Schools
MSAD #1


Date


Frank McElwain
Superintendent of Schools
Limestone School Department


Date

COPY

SERVICE PROVIDER AGREEMENT
7/1/08 - 6/30/09

Mailed
for reg-
on 6/19/08

WHEREAS, Maine School of Science & Mathematics (MSSM) is in need of non-instructional services in order to provide educational services to the students of MSSM;

WHEREAS, MSSM desires to contract with Maine School Administrative District No. 1 ("M.S.A.D. No. 1") for non-instructional services;

WHEREAS, M.S.A.D. No. 1 is able to provide non-instructional services to local school units;

WHEREAS, M.S.A.D. No. 1 and MSSM agree to actively explore mutually beneficial ways to reduce non-instructional costs and make the most efficient use of existing resources;

NOW THEREFORE, the parties therefore agree as follows:

M.S.A.D. No. 1 agrees to provide non-instructional services to MSSM.

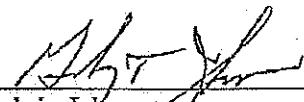
MSSM agrees to pay M.S.A.D. No. 1 an annual provider fee of \$7,500.00 for the non-instructional services provided. This fee will be in addition to the actual cost of the specific services that M.S.A.D. No. 1 provides to MSSM and will be paid in 12 equal monthly payments of \$625.00.

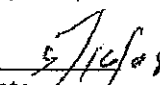
The parties agree that the non-instructional services to be provided are transportation services.


The specific services that M.S.A.D. No. 1 provides to MSSM will be governed by a separate contract that is acceptable to the Executive Director of MSSM.


Either party may terminate this agreement on sixty (60) days written notice to the other party.

Both parties will carry general liability and professional liability insurance coverage.


Gehrig Johnson
Superintendent of Schools
MSAD #1


Date 5/16/08


Walt Warner
Executive Director
MSSM


Date 7/29/08

SCHEDULE AND AGREEMENT FOR NON-INSTRUCTIONAL SERVICES
TO BE PROVIDED TO MSSM
7/1/08 - 6/30/09

TRANSPORTATION

- a) MSAD #1 shall provide drivers employed by MSAD #1 to operate school buses transporting MSSM students to and from MSSM.
- b) All drivers furnished by MSAD #1 shall meet all licensing and qualification standards established by federal and state law and by MSAD #1 for drivers transporting MSAD #1 students.
- c) Buses shall be maintained in accordance with all applicable federal, state and local safety/operational standards by MSAD #1 at its maintenance facility.
- d) MSAD #1 shall provide 3 buses for 7 round trips to pickup/dropoff points in Maine, namely Augusta, Biddeford, Ellsworth, Hampden/Hermon, Houlton, Howland, Lewiston, Millinocket, Sherman Station, Stillwater Avenue, Topsham, Waterville, and Westbrook.

2. FEE FOR SERVICES PROVIDED

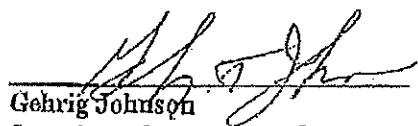
- a) MSSM shall pay MSAD #1 \$54,400 for the services explained above. Billing will be done on a monthly basis.

3. INSURANCE


- a) MSAD #1 shall maintain all required insurance coverages.

4. TERMINATION

- a) This agreement may be terminated with or without cause by either party upon 60 days' notice.


Gehrig Johnson
Superintendent of Schools
MSAD #1

Date 


Walt Warner
Executive Director
MSSM

Date 

AGREEMENT FOR NON-INSTRUCTIONAL SERVICES

WHEREAS, Bridgewater School Department (the "Receiving School Unit") is in need of non-instructional services in order to provide educational services to the students of the Receiving School Unit;

WHEREAS, the Receiving School Unit desires to contract with Maine School Administrative District Number 1 ("M.S.A.D. #1") for non-instructional services;

WHEREAS, M.S.A.D. No. 1 is able to provide non-instructional services to local school units;

WHEREAS, M.S.A.D. No. 1 and the Receiving School Unit agree to actively explore mutually beneficial ways to reduce non-instructional costs and make the most efficient use of existing resources;

NOW THEREFORE, the parties therefore agree as follows:

M.S.A.D. No. 1 agrees to provide non-instructional services to the Receiving School Unit.

The Receiving School Unit agrees to pay M.S.A.D. No. 1 an annual provider fee of \$12,000 for the non-instructional services provided. This fee will be in addition to the actual cost of the specific services that M.S.A.D. No. 1 provides to the Receiving School Unit and will be paid in 12 equal monthly payments of \$1,000.00.

The parties agree that non-instructional services may include but shall not be limited to the following services: school unit administration, special education services including services provided by the special education director, business office services including services customarily provided by a business manager; busing services, maintenance services, and other services determined by the Superintendent of Schools and as agreed upon by the Receiving School Unit.

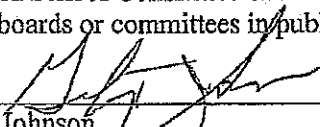
The parties agree that the specific services provided by M.S.A.D. No. 1 will be determined by the Superintendent of Schools as he deems necessary for the operation of the Receiving School Unit where he is serving as Superintendent. Any specific services that M.S.A.D. No. 1 provides to any Receiving School Unit will be governed by a separate contract that is acceptable to the Board of Directors of the Receiving School Unit and approved by the Superintendent of Schools.

Specific individuals hired pursuant to this agreement may be employees of M.S.A.D. No. 1 or employees of the Receiving School Unit, as defined in the separate employment contracts approved by the Board of Directors/School Committee of the Receiving School Unit.

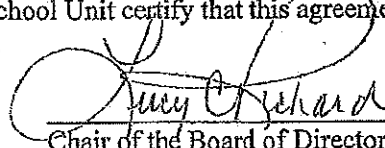
Either party may terminate this agreement on sixty (60) days written notice to the other party.

Both parties will carry general liability and professional liability insurance coverage.

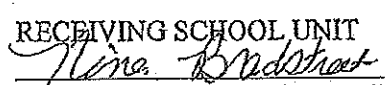
By signing this agreement, the Chair of the Board of Directors of M.S.A.D. No. 1 and the Chair of the Board of Directors/School Committee of the Receiving School Unit certify that this agreement was approved by the respective school boards or committees in public meetings.



Gehrig Johnson
Superintendent of Schools



Chair of the Board of Directors
MSAD #1

RECEIVING SCHOOL UNIT


Chair of the Board of Directors/School Committee

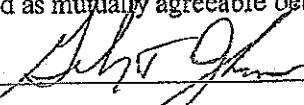
**SCHEDULE OF NON-INSTRUCTIONAL SERVICES TO BE PROVIDED
TO BRIDGEWATER SCHOOL COMMITTEE
07/01/08 – 06/30/09**

1. School Unit Administration – services of a Superintendent of Schools
 - a. Preparation of agendas, minutes and attendance documents for all School Committee meetings; supervision and evaluation of teaching staff; budget preparation; warrant preparation and approval.
2. School Administration – services of a Building Principal
 - a. Appointment of an appropriately certified MSAD #1 administrator to oversee day-to-day operations; observation and evaluation of all staff; inspection of building to insure a safe, appropriate learning environment for all students & staff; other intervention/supervision as needed.
3. Special Education Administration – services of a Special Education Director
 - a. Scheduling of and attendance at PET's, recommendations for and implementation of special education services as necessary and appropriate.
4. Curriculum Development, Professional Development, and Assessment – services of a Curriculum Director
 - a. Development and maintenance of curriculum to align with Maine Learning Results; provision of staff development and in-service opportunities.
5. Business Functions – services of a Business Office
 - a. Entitlement to purchase at BGS expense any or all supplies/equipment necessary for school, food services, plant maintenance/operation, and transportation; completion of all required payroll and other financial documents and reports in a timely manner; management of all accounts payable and disbursements.
6. Food Services
 - a. Provision of all food and supplies for a breakfast and hot lunch program
7. Plant Operation/Transportation
 - a. Necessary maintenance of BGS bus fleet with all costs of services billed to BGS; custodial and bus driver services during the school year and 160 custodial hours during summer months.


Costs of Non-Instructional Services:

School and System Administration (Items 1-5 above):	\$43,311
Food Services (Item 6 above – “not to exceed” basis):	\$13,990
Plant Operation/Transportation:	\$59,760

Costs to be billed as mutually agreeable between MSAD #1 and BGS



Gehrig Johnson
Superintendent of Schools, MSAD #1



Nina Bradstreet
Chair, BGS Committee

5/5/08
Date

5-5-08
Date

AGREEMENT FOR NON-INSTRUCTIONAL SERVICES

WHEREAS, Maine School Administrative District #32 (the "Receiving School Unit") is in need of non-instructional services in order to provide educational services to the students of the Receiving School Unit;

WHEREAS, the Receiving School Unit desires to contract with Maine School Administrative District No. 1 ("M.S.A.D. No. 1") for non-instructional services;

WHEREAS, M.S.A.D. No. 1 is able to provide non-instructional services to local school unit;

WHEREAS, M.S.A.D. NO. 1 and the Receiving School Unit agree to actively explore mutually beneficial ways to reduce non-instructional costs and make the most efficient use of existing resources;

NOW THEREFORE, the parties therefore agree as follows:

M.S.A.D. No 1 agrees to provide non-instructional services to the Receiving School Unit.

The Receiving School Unit agrees to pay M.S.A.D. No. 1 an annual provider fee of \$30,000.00 for the non-instructional services provided. This fee will be in addition to the actual cost of the specific services that M.S.A.D. No. 1 provides to the Receiving School Unit and will be paid in 12 equal monthly payments of \$2,500.00.

The parties agree that non-instructional services may include but shall not be limited to the following services: school unit administration, special education services including services provided by the special education director, business office services including services customarily provided by a business manager; busing services, maintenance services and other services determined by the Superintendent of Schools and as agreed upon by the Receiving School Unit.

The parties agree that the specific services provided by M.S.A.D. No. 1 will be determined by the Superintendent of Schools as he deems necessary for the operation of the Receiving School Unit where he is serving as Superintendent. Any specific services that M.S.A.D. No. 1 provides to any Receiving School Unit will be governed by a separate contract that is acceptable to the Board of Directors of the Receiving School Unit and approved by the Superintendent of Schools.

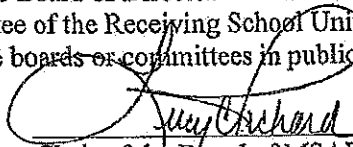
Specific individuals hired pursuant to this agreement may be employees of M.S.A.D. No. 1 or employees of the Receiving School Unit, as defined in the separate employment contracts approved by the Board of Directors/School Committee of the Receiving School Unit.

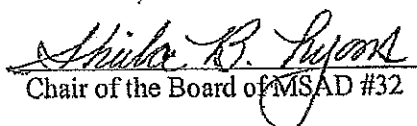
Either party may terminate this agreement on sixty (60) days written notice to the other party.

Both parties will carry general liability and professional liability insurance coverage.

By signing this agreement, the Chair of the Board of Directors of M.S.A.D. No. 1 and the Chair of the Board of Directors/School Committee of the Receiving School Unit certify that this agreement was approved by the respective boards or committees in public meetings.


Gehrig Johnson, Superintendent

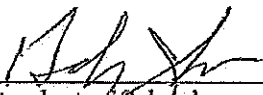

Chair of the Board of MSAD #1


Chair of the Board of MSAD #32

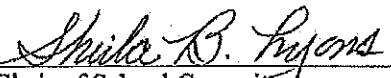
**SCHEDULE OF NON-INSTRUCTIONAL SERVICES TO BE PROVIDED TO
MAINE SCHOOL ADMINISTRATIVE DISTRICT #32**

7/1/08 – 6/30/09

1. School Unit Administration – services of a Superintendent of Schools and Assistant Superintendent of Schools.
2. Special Education Administration -- services of a Special Education Director.
3. Curriculum Development, Professional Development and Assessment – services of a Curriculum Director.
4. Business Functions – services of a Business Administrator.



Superintendent of Schools



Chair of School Committee